

BRENTWOOD BOARD OF SELECTMEN
MINUTES 12/16/08

Convened: 6:30 p.m.

Present: David Menter
Kevin Johnston
Jeffrey Bryan
Andrew Artimovich
George Waldron

The Board met and reviewed payroll, accounts payable, and signed the register.

Jonathan Ellis was in to present the weekly Treasurer's report. Waldron reported that Jonathan Ellis will be stepping down as chairman of the Conservation Commission when his term runs out in March.

The Selectmen reviewed the minutes of the 12/9/08 meeting. Waldron made a motion to approve the minutes as written. Motion was seconded by Artimovich, all voted in favor. The Selectmen reviewed the minutes of the nonpublic session held 12/9/08. Johnston made a motion, seconded by Bryan, to approve the minutes as written. All voted in favor.

The Board reviewed the notes:

- Glenn Greenwood reports that Budget Storage is ready to apply for an amended site plan.
- Duane Demeritt sprained his ankle on Monday.
- The new cruiser got damaged by a branch during the ice storm.
- The carpet replacement has been rescheduled to this coming weekend. The new coverage schedule will be: Jim - 7am to noon Saturday, Bryan – noon to finish Saturday. Julie – 7am to noon Sunday, Johnston - noon to finish Sunday.

David Menter signed the insurance renewal with Local Government Center.

The Board reviewed the following budgets:

Health Agencies & Hospitals

Julie spoke with Sue Benoit, Welfare Director, regarding her concerns with Rockingham Community Action. She explained that they have now turned over the administration to Southern NH Services and that there appears to be more money coming from them now that she and others have been making some noise. Benoit recommends we stay with last year's figure. Bryan made a motion to budget last year's figure of \$5,422 for Rockingham Community Action. The motion was seconded by Artimovich; all voted in favor. Waldron made a motion to accept the Health Agencies & Hospitals budget in the amount of \$23,741. Bryan seconded the motion; all voted in favor.

General Government Buildings

Health Insurance: Was budgeted in 2008 as Tilbe was going to be full time. Not needed in 2009.

FICA/Medicare: Is a percent of salaries.

NH Retirement: Employee not eligible.

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Telephone: Requesting \$6,500 but may end up being less as Julie is looking into changing providers and this should reduce the cost.

Maintenance Person: Recommending a Grade increase from III to IV as of 7/15/09 with the additional work that Jim has been undertaking.

Electricity: Level funded from '08.

Heating Oil/Gas: Increasing request from \$5,000 to \$7,000. (Actual expenditures shown on budget sheet erroneously include approximately \$9,000 which will be adjusted off.)

Repairs/Maintenance: Requesting \$5,000. A slight decrease from \$5,200 in 2008.

Fire Alarm Contract: Increased to \$1,200 with the addition of the alarm system at the BCC.

Supplies, Floral Tributes: Both level funded.

Custodial Supplies: \$2,000 based on '08 actuals.

Bottled Water, Improvements to Grounds: No change to either for 2009.

Improvements to Buildings: Requesting \$7,000 to replace carpeting in old wing and add a security camera at the entrance of the Town Office.

Equipment: Being level funded at \$500.

Total Budget: \$58,224 which is a decrease of 16.73% from 2008.

Artimovich made a motion, seconded by Johnston, to accept the General Government Buildings budget in the amount of \$58,224. All members voted in favor.

General Government

Volunteer Appreciation: \$1 to keep line open.

LOSAP: Fire Chief requested \$6,000.

Microfilm records: Level funded at \$500.

Misc Contracts: Requesting \$2,000 for the maintenance contract for the copier.

Leased Furniture/Equipment: Reduced to \$1 to keep line open. Lease on copier has been paid off.

Registry of Deeds: Reduced to \$500 to reflect actuals of past couple years.

Office Supplies: Reduced to \$5,500.

Postage: Reduced to \$2,600 as Town Clerk has added postage to her budget to cover mailing of auto registration information.

RSA's/Supplements: Level funded at \$300.

Brentwood Newsletter: They are requesting an increase to \$9,800.

Mileage, Miscellaneous, Misc Fees: All being level funded.

Perambulations, Aerials: Both funded at \$1 to keep lines open.

Total Budget: Down 10.59% to \$28,654

Bryan made a motion to accept the General Government budget in the amount of \$28,654. Motion was seconded by Johnston; all voted in favor.

The Selectmen would like to get a couple of quotes for generators, one for the Town Office and one for the BCC. These will be included as warrant articles.

Artimovich thanked Bryan for providing a generator to the Town Office and to the Fire Department.

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Carole Belliveau, Kevin Lemoine, and Wayne Robinson were in to update the Selectmen on the status of the ice storm emergency operations. Belliveau said the emergency shelter at the BCC has been closed and the 1 remaining couple has gone to the Fire Station for the night. Lemoine said he is manning the station with 4 guys again tonight. Wednesday they will return to their 2 full-timers during the day and perhaps reduce coverage to 2 people Wednesday night. Robinson updated the Board on road closures, areas still without power, and power lines in the road. The group discussed the wires still down on Stevens Drive. Belliveau has contacted the Public Utilities Commission with concern about the coming snow storm and the access of the plows and other emergency vehicles to that area. Unitil has been unresponsive. The Board told Robinson to get a loader over there and clear everything out of the way so the plows and emergency vehicles will have access. Belliveau has received preliminary figures from FD, PD, and highway for storm related expenses that she will submit for possible FEMA reimbursement. Robinson notified the Board that the brush pile behind the highway shed has become quite large following storm clean-up. They will burn it as soon as possible.

Fire Chief Kevin Lemoine remained and discussed the following:

- A \$2,500 portable radio was destroyed during the storm. Julie will submit the information to insurance.
- One of their generators is inoperable. It was included in the FEMA reimbursement list.
- FD responded to 91 calls since Thursday.
- The FD had to force entry into a residence at the condos as there was an alarm going off inside the unit. The owner was not happy about the damage caused.
- Lemoine would like a copy of the ordinance prohibiting waste materials from other towns being brought into Brentwood.

At 7:35 p.m. Waldron made a motion, seconded by Menter, to go into nonpublic session per RSA 91-A:3, II(a) to discuss a personnel issue with Chief Lemoine. Menter, Johnston, Bryan, Artimovich, and Waldron voted in favor.

At 7:50 p.m. Artimovich made a motion to close nonpublic session and seal the minutes. Motion was seconded by Menter. Menter, Johnston, Bryan, Artimovich, and Waldron voted in favor.

At 7:52 p.m. Waldron made a motion, seconded by Artimovich, to adjourn. All voted in favor.

Respectfully submitted,

Julie Stevens